Title: National Programme Officer
Domain: HIV and Health Education
Grade: NO-C
Organizational Unit: UNESCO Harare Regional Office for Southern Africa
Duty Station: Maseru, Lesotho
Type of contract: Project Appointment
Duration of Contract: One year with possibility of extension depending on availability of funds and performance
Annual salary: LSL 436902
Deadline (midnight, Paris time): 14 March 2020
How to apply: Please click here to apply

UNESCO Core Values: Commitment to the Organization, Integrity, Respect for Diversity, Professionalism

Overview of the functions of the post

Under the overall authority of the Assistant Director General for Education, guidance from the Director of the UNESCO Regional Office for Southern Africa, and the direct supervision of the Senior Project Officer (HIV and Health Education), the incumbent will be responsible for the effective planning, implementation and monitoring of UNESCO’s work on HIV and Health Education. S/he will be responsible for providing technical expertise on key themes including comprehensive sexuality education, gender and school-related gender-based violence and HIV.

The incumbent will specifically:

- Identify opportunities for UNESCO engagement in policy development and programming on HIV, sexuality education and other health issues. (within the framework of the UNESCO Strategy on Health and Well Being, national strategies, and the UNAIDS division of labour).
- Facilitate a process of strategic planning within UNESCO for engagement in these opportunities.
- Represent UNESCO in appropriate coordination forums, such as the UN Joint Teams on HIV and AIDS, inter-agency meetings and thematic meetings;
- Develop and maintain partner relations with the Ministry of Education, the UNESCO National Commission, national bodies and development partners, including civil society organizations. Provide technical guidance and guidelines for further development of their capacities and activities;
- Liaise with UNESCO structures, including the Section on Health and Education at UNESCO Headquarters and colleagues in the Regional Office for Southern Africa, and sub-region working on HIV and AIDS, in particular the Regional HIV and AIDS team for East and Southern Africa.
- Support resource mobilization efforts including proposal development from UNESCO and partners, and provide technical assistance to the Ministry of Education in accessing funding for the education sector response to HIV and other health issues.
- Support UNESCO programming on health education, in collaboration with other staff working on HIV and Health Education, with particular emphasis on interventions supporting national efforts towards HIV prevention, scaling up sexuality education, gender and school-related gender-based violence;
- Support timely programme implementation, monitoring and evaluation, and reporting;
- Facilitate the provision of technical support to the Ministry of Education and other national partners;
- Support capacity building interventions within the education sector, through the organization of meetings and workshops to develop comprehensive action on HIV and Health and to contribute to national responses;
- Contribute to advocacy efforts at country level, in order to advance use of the evidence and strengthen joint UN
UNESCO is committed to promoting geographical distribution and gender equality within its Secretariat. Therefore, women candidates are strongly encouraged to apply, as are nationals from non- and under-represented Member States. Persons with disabilities equally are encouraged to apply. Worldwide mobility is required as staff members must be ready to serve in other duty stations in accordance with UNESCO’s geographical mobility policy. UNESCO applies a zero tolerance policy against all forms of harassment.

UNESCO DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS.

Competencies
A successful candidate will be required to demonstrate the following competencies:

Core Competencies
Accountability
Communication
Teamwork
Innovation
Results focus
Planning and organizing
Knowledge sharing and continuous improvement

For detailed information please consult the UNESCO Competency Framework

Required qualifications

Education
An advanced university degree (Masters or equivalent) education, social sciences, public health or a relevant field.

Work Experience
• At least four years of relevant work experience, in areas related to sexual and reproductive health and education;
• Experience in monitoring and evaluation.

Skills and competencies
• A track record in resource mobilization and ability to manage budgets and report on implementation;
• Strong understanding of the country, of the development work and of the education sector;
• Extensive knowledge, and high level of technical writing skills on HIV prevention, sexuality education and school related gender based violence;
• Ability to multi task, prioritize and deliver to deadline, as well as work under pressure;
• Excellent interpersonal skills, tact and diplomacy;
• Excellent networking and high level representational and partnership building skills, involving a wide range of partners (including relevant Ministries, UNAIDS Cosponsors, donors and civil society;
• Strong strategic and analytical skills;
• Excellent communication skills

Languages
• Fluency (oral and written) in English
• Fluency in at least one of the local languages.

Assessment
A written test may be used in the evaluation of shortlisted candidates.

How to apply
To apply, please click here. Applications should be submitted before 14 March 2020 (Midnight Harare time).

Please note that only shortlisted candidates will be contacted.

Candidates who had previously applied are encouraged to resubmit their applications.